Date: October 16, 2017

Start time: 1:30 PM

Location: CSIL

Meeting called by: Jia Hui (Mandy) Xiao

Facilitator: Jia Hui (Mandy) Xiao

Timekeeper: Jia Hui (Mandy) Xiao

# **Attendance**

|  |  |  |
| --- | --- | --- |
| Attendees | Status | Reason (if absent) |
| Sheung Yau (Gary) Chung | Present |  |
| John Ko | Present |  |
| Ryan Kiew | Present |  |
| Zavier Aguila | Present |  |
| Jia Hui (Mandy) Xiao | Present |  |

# **Today’s agenda**

1. Progress on Homework 2 and any questions

|  |
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| **Agenda Item #1** |
| Discussion   * Unit test and integration test for QA plan * Modules: database * We will use manual testing (more effective and efficient) |
| Conclusions   * Finish all documents by wednesday |
| Action items   |  |  |  | | --- | --- | --- | | Description | Person Responsible | Deadline | |  |  |  | |  |  |  | |  |  |  | |

# **Next Meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Time | Location | Notes |
| Oct. 23 2017 | 1:30am | CSIL |  |

End time: 2:20 PM